



University of Patanjali Haridwar

Disclosure under Section 4(1) (b) of RTI Act, 2005

(i). PARTICULARS OF ORGANIZATION, FUNCTIONS AND DUTIES

Name of the University:	University of Patanjali, Haridwar
Address of the University:	Registrar Patanjali Yogheeth, Roorkee Haridwar Road Delhi-Haridwar National Highway – 249 405 Phone :01334-240008 E-mail: registrar@uop.edu.in website:universityofpatanjali.com
Head of the University	Dr. Acharya Balkrishna Vice-Chancellor Phone : 9479758107 E-mail: acharyaji@divyayoga.com

Establishment

The University of Patanjali (UoP) is named after the great Indian sage Patanjali (c. 900 BC.), who first compiled the numerous 'Sutras' on Yoga in the form of aphorisms. There were writings established under University of Patanjali Act No. 04/2006 of Uttaranchal State legislature No. 717/2006, published in the State Gazette on 05.04.2006 vide Amendment Act 12/XXXVI(3)/2010/ 17(1)/2009, Dehradun, 06 January, 2010 of Uttarakhand State Legislative Assembly. The University is sponsored by Patanjali Yogpeeth Trust (PYP) and is located on Delhi Haridwar National Highway at Bahadrabad, Haridwar. The University is a member of the Association of Indian Universities.

Objectives

1. Objective of Patanjali University is to establish and investigate thorough scientific basis for the knowledge advanced by the ancient Indian sages and to undertake systematic research investigations in the background of scientific facts so as to provide it a firm foundation in the emerging world;
2. To provide employment oriented education and awaking to the youths so that they become in-grained to preserve knowledge of Ayurveda, herbal medicines, food hygiene, National duty, Indigenous love and Swadeshi life style;
3. To establish various colleges and Universitys based on traditional lines including Yog, Ayurveda, Veda and Vedang etc. and to provide graduate and post graduate degree courses. And will have right to meet our own objectives, to run diploma courses and certificate programmes which may be sponsored by University Grants Commission;

4. To establish an R & D center to promote research and innovations in the field of Yog, Ayurveda, Indian culture and Traditional Sciences.
5. To provide for instructions and training in such related branches of learning as it may deem fit.
6. To arrange the research activities for the creation and dissemination of knowledge in schools, so that these traditions may be established on the world forum & also for the easy achievements of students.
7. To undertake Yoga/Ayurveda and other such activities related studies so that common people leading to revival of Indian culture in high esteem.

Powers

To carry out the objectives and for the management of the UNIVERSITY OF PATANJALI, it shall have the following powers:

- To establish course of study and research and to provide instructions in such branches of study as the UNIVERSITY OF PATANJALI deems appropriate for the advancement of learning and dissemination of knowledge in such branches.
- To confer degrees, award diplomas / certificates to persons who have satisfactorily completed the approved courses of study and for research as may be prescribed on the passing of the prescribed examination/s.
- To institute and award fellowship, scholarship, prizes and medals in accordance with the rules adopted by the UNIVERSITY OF PATANJALI from time to time.
- To acquire and hold property for the purpose of the UNIVERSITY OF PATANJALI.
- To do all such things as may be necessary or conducive to the attainment of all or any of the objectives of the UNIVERSITY OF PATANJALI.

The following are the authorities of the University, namely:-

- Board of Management
- Academic Council;
- Board of Studies;
- Finance Committee
- Such other authorities as may be declared by University of Patanjali

The following are the Officers of the University, namely:-

1. Chancellor;
2. Vice- Chancellor;
3. Pro Vice-Chancellor;
4. Registrar;
5. Finance officer;
6. Deans of Faculties;
7. Heads of the Department
8. Controller of Examination;
9. Such other officers as may be declared by University of Patanjali

(ii). POWERS AND DUTIES OF OFFICERS AND EMPLOYEES

All the statutory officers perform their duties and exercise powers in accordance to Act of University of Patanjali in general with regard to duties and responsibilities common in nature. The staff deployed under various officers perform their duties as per the instruction/ direction of the officer of the respective section/ department.

(iii). THE PROCEDURE FOLLOWED IN THE DECISION MAKING PROCESS, INCLUDING CHANNELS OF SUPERVISION AND ACCOUNTABILITY

In University of Patanjali, any policy matter is decided at the level of Vice-Chancellor/ Board of Management / Academic Council/ Finance Committee of the institute. Decision on any matter/ issue is taken in accordance with the provisions of the ACT, Rules & Regulations/Policies procedures /practices etc. of the institute/MHRD/UGC and the decisions taken by Board of Management/ Academic Council/ Finance Committee from time to time.

For smooth conduct of academic activities in the Department, the faculty and the campus the concerned head of the Department, the Dean of the Faculty and the Coordinators may take necessary decision in conformity with the ACT and Rules etc. of the institute.

(iv). THE NORMS SET FOR THE DISCHARGE OF ITS FUNCTIONS

The University follows Act, Rules and Govt. of India guidelines to discharge its functions.

(v). RULES, REGULATIONS, INSTRUCTIONS, MANUAL AND RECORDS FOR DISCHARGING FUNCTIONS

The University issues the following Orders and Circulars as and when required –General Orders Administrative and Personal Instructions Internal Circulars/Notices

(vi). STATEMENT OF CATEGORIES OF DOCUMENTS THAT ARE HELD BY UNIVERSITY OF PATANJALI

The documents held by University of Patanjali are categorized in terms of the Department holding them. As such, the documents may be categorized in the following way:

- a. Minutes of Board of Management, Academic Council, Board of Studies and Finance Committee, Planning and Monitoring Board printed and published from time to time.
- b. Brochures and Prospectus prepared by the University regarding admissions to various courses in the University are available in print form and are also available on the website of the University.
- c. Annual Reports of the University
- d. Annual Accounts & Audited Reports of the University
- e. Academic Calendar
- f. List of holidays observed by the University
- g. Documents related to MoU with other organizations/ Universitys
- h. The Establishment Branch maintains personal files, service books of the employees and documents, papers, rules, circulars, notifications, decisions/instructions, etc. issued by the

University of Patanjali/UGC/MHRD/GOI on such service matters from time to time.

- i. The Account Section of University of Patanjali is responsible for payment of salary including arrears bills of the faculty, staff and officers of the University, deduction of Income tax from salary, depositing it with Income Tax Department etc.
- j. The Library maintains a number of Books, Magazines, Journals, press clipping, Newspapers, Govt. documents etc. for the benefit of students/faculty/staff and other readers. It also makes purchase of books etc. from time to time to meet the requirements of its readers. It maintains records, files, stock registers, etc. in connection with the above activities.
- k. The Examination Branch maintains records of certificates, mark-sheets, transfer-cum-migration certificates, degrees, convocation etc.

Custodian of the records of University of Patanjali :

As per the ACT, the Registrar of University of Patanjali is the Custodian of the records of the University. The files/ documents related to the concerned section/ department shall be maintained by that Section/ Department under his control.

(vii). ARRANGEMENTS THAT EXISTS FOR CONSULTATION WITH, OR REPRESENTATION BY THE MEMBERS OF THE PUBLIC IN RELATION TO THE FORMULATION OF ITS POLICY OR IMPLEMENTATION

Public participation Mode :

Various authorities of the University comprise of eminent people from society and representatives of member of the public who are involved directly / indirectly in formulation of policies of the University and implementation thereof for betterment of the society through University.

1. The Board of Management has the following representations from the members of the public:
 - a. Eminent academicians of high repute to be nominated by the Chancellor.
2. The Academic Council has the following representations from the members of the public:
 - a. Persons from amongst educationists of repute or persons from any other field related to the activities of the University who are not in the service of the University nominated by the Vice- Chancellor.
 - b. Persons who are not members of the teaching staff, co-opted by the Academic Council for their specialized knowledge.
3. The IQAC has the following representatives from the members of the public:
 - a. One nominee each from local society, students and Alumni
 - b. One nominee each from Employers/ Industrialists / Stakeholders

(viii). A STATEMENT OF THE BOARDS, COUNCILS, COMMITTEES AND OTHER BODIES CONSISTING OF TWO OR MORE PERSONS CONSTITUTED AS ITS PART OR FOR THE PURPOSE OF ITS ADVICE, AND AS TO WHETHER MEETINGS OF THOSE BOARDS, COUNCILS, COMMITTEES AND OTHER BODIES ARE OPEN TO THE PUBLIC, OR THE MINUTES OF SUCH MEETINGS ARE ACCESSIBLE FOR PUBLIC

Different authorities consisting of two or more persons have been constituted as per the Act and Rules and the minutes of these authorities are accessible for public through the website of the University <https://universityofpatanjali.com>

(ix). DIRECTORY OF OFFICERS AND EMPLOYEES

DIRECTORY OF OFFICERS			
NAME	Designation	Email	Mobile No.
Swami Ramdev	Chancellor	acharya.sumna@bharatswabhimantrust.org	9897111232
Dr. Acharya Balkrishna	Vice Chancellor	acharyaji@divyavoga.com	9997722233
Dr. Mahavir Agarwal	Pro. Vice Chancellor	provc@uop.edu.in	9719004452
Dr. V.K. Katiyar	Dean-Academic & Research	vk.katiyar@uop.edu.in	9897000998
Dr. Sadhvi Devpriya	Dean-Humanities & Ancient Studies	dr.sadhvidevpriya@gmail.com	9997683730
Dr. Parveen Punia	Registrar	registrar@uop.edu.in	9813028276
Mr. Lalit Mohan	Finance Officer	cgmppvp@divyavoga.com	9997859999

(x). THE MONTHLY REMMUNERATION RECEIVED BY EACH OF ITS OFFICERS AND EMPLOYEES INCLUDING THE SYSTEM OF COMPENSATION AS PROVIDED IN ITS REGULATIONS,

As per UGC Norms.

(xi). THE BUDGET ALLOCATED TO EACH OF ITS AGENCY, INDICATING THE PARTICULARS OF ALL PLANS, PROPOSED EXPENDITURES AND REPORTS ON DISBURSEMENTS MADE;

The budget is allocated every financial year to each Department and Office as per the recommendations of the Finance Committee and final allocation is approved by the University Trust.

(xii). MANNER OF EXECUTION OF SUBSIDY PROGRAMMES, INCLUDING THE AMOUNTS ALLOCATED AND THE DETAILS OF BENEFICIARIES OF SUCH PROGRAMMES

Nil. University of Patanjali does not have any subsidy Programme.

(xiii). PARTICULARS OF RECIPIENTS OF CONCESSIONS, PERMITS OR AUTHORIZATION GRANTED BY UNIVERSITY OF PATANJALI

In the matters of appointment & promotions of teaching & non-teaching staff, admissions to students etc., the concessions are given to different sections of society such as Persons with Disability (PWDs), SC/STs & OBCs as per the Government of India Rules, amended from time to time. In addition, the exemption of fee, relaxation in age and eligibility criteria for appointment on various teaching and non-teaching post as well as in admission, travelling allowance for SC/ST candidates for appearing in Examination / interview etc. are also extended by the University as per the direction issued by the GoI / UGC from time to time.

(xiv). DETAILS IN RESPECT OF THE INFORMATION, AVAILABLE TO OR HELD BY UNIVERSITY OF PATANJALI HARIDWAR, REDUCED IN AN ELECTRONIC FORM

Comprehensive information on the activities of the University are mentioned on the University website which is regularly updated. Advertisement for recruitment, admissions and tenders, application forms and prospectus for long term PG and UG courses, Diploma courses conducted by the University are

also posted on the website.

(xv). **THE PARTICULARS OF FACILITIES AVAILABLE TO CITIZENS FOR OBTAINING INFORMATION, INCLUDING THE WORKING HOURS OF A LIBRARY OR READING ROOM, IF MAINTAINED FOR PUBLIC USE**

Information can be obtained by the staff and students through various means which includes

- Notice boards at the Departments, Faculties, and various Offices of the Universitys
- Prospectus/Brochures/ of various courses run by the respective Departments/ Faculties of the University. Information for the general public is disseminated occasionally through magazine, newspapers, press releases, advertisements and University website.
- As a result of the implementation of the Right to Information Act 2005, facilities have now been made available for the citizens for obtaining information from the University subject to the provisions of the above-mentioned Act. These are:
 - ❖ By submitting a written application for information to the Public Information Officer.
 - ❖ Inspection of Records.

(xvi). **THE NAME, DESIGNATIONS AND OTHER PARTICULARS OF THE PUBLIC INFORMATION OFFICERS.**

RTI Cell: An RTI Cell has been set up in University of Patanjali for receiving RTI applications related to the University as prescribed under the RTI Act, 2005. The RTI Cell acts as a central point for receiving the RTI applications addressed to PIO, from the public as well as through post and further distribution of these applications to the concerned deemed PIOs within the Department as well as to the other Public Authorities.

The details of the Public Information Officer (PIO) at University of Patanjali to whom RTI application is addressed:

Dr. Nirvikar
PIO
Administrative Block
University of Patanjali
Haridwar – 249 405
Tel. No.: +01334-273600, extn. - 1532
Email: drnirvikar@uop.edu.in

The RTI Cell accepts various fees prescribed under the Act, both in Cash against a proper receipt, and through IPO/DD/Banker's cheque drawn in the name of the University. The RTI Cell also facilitates the applicants by providing them information on the status of their Applications or any other information required by them in connection with RTI applications filed by them in University of Patanjali.

(xvii). **SUCH OTHER INFORMATION AS MAY BE PRESCRIBED; AND THEREAFTER UPDATE THESE PUBLICATIONS EVERY YEAR**

University of Patanjali Published, update all such other information every Year.